



iConnectData (ICD) New Card Maintenance User Guide

Updated: 04/07/2015

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Overview

After gathering much input from customer feedback, a New Card Maintenance application was launched in December 2013. The new Card Maintenance (**New ICD > Manage > New Card Maintenance**) totally redesigns the ICD interface and simplifies essential tasks such as searching for cards, updating cards, and editing cards.

The New Card Maintenance currently includes:

- **Smart Search.** Search for cards across all available account codes and customer IDs, with additional options to perform a partial search and filter searches by card details or status. **Note:** Due to performance issues, if you have access to 100 or more customer IDs, the search will filter to your first available account code and customer ID by default.
- **Multi-Card Update.** Make updates to multiple cards simultaneously.
- **Enhanced Card Detail.** Edit card details on a single page featuring enhanced graphics.
- **Transaction History and Decline.** For MasterCard and Proprietary card users, the Card Detail section lists your 10 most recent transactions within the previous 30 days. For MasterCard customers, this section will also lists the 10 most recent declined transactions within the previous 30 days.
- **Recent Card Updates.** This section displays the information on any updates made to a card , such as the user name, date and the specific change.

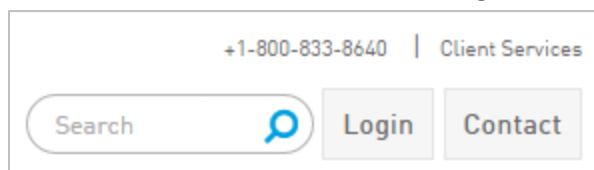
As we continue to develop this application, more features will be released that will improve your card maintenance experience. This document covers each feature that is currently available.

Note: New Card Maintenance does not apply to customers using Comdata's Prepaid solution. If you are a Prepaid customer, you must use your standard Card Maintenance feature.

Access New iConnectData

There are two ways to get to new iConnectData (ICD).


1. Go to www.comdata.com and select **Login**. Then, enter your user ID.



2. In the browser address bar, enter the following address:

 <https://w6.icconnectdata.com/Login/init>

If you are on the old ICD, change the "l" in login to an uppercase "L" and hit enter.

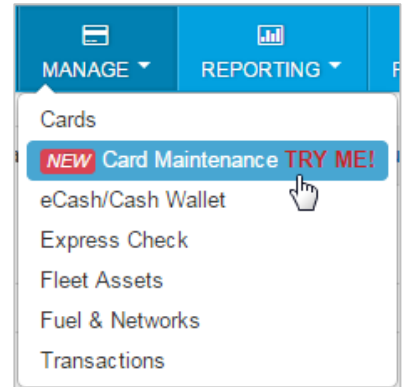
 <https://www.icconnectdata.com/Llogin/init>

Searching for a Card

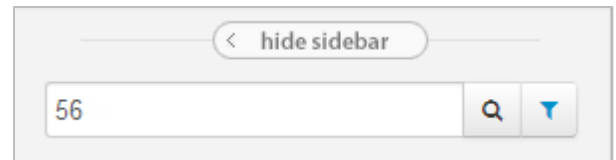
ICD > Manage > New Card Maintenance

Use the Smart Search tool to search for one or more cards.

1. Access the New Card Maintenance page from the ICD menu bar (**Manage > New Card Maintenance**).




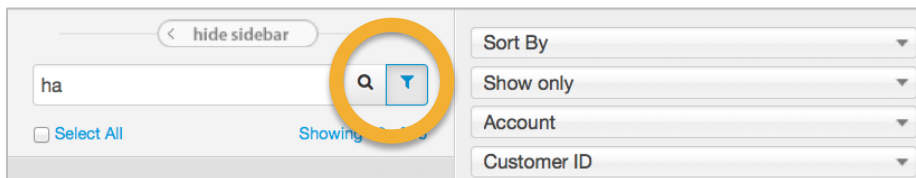
2. In the search field, enter the beginning of a search term such as the cardholder's first name, last name, employee ID, card number, or unit/vehicle number. You can enter as few as two letters or numbers.



If searching by card number, enter two numbers to pull all results containing those numbers. If searching by any other value, enter two letters or numbers to pull all matching results containing those values in the first two positions (example: search jo; results, johnson, JO2423, etc.).

OR


Select the filter button () to display your filter options.





Note: If you have 300 or more customer IDs, you will need to type the account code and customer ID in a search field, which will pull matching results as you begin typing.

Filter options

Sort By	Sort results by the cardholder's first or last name, card number, card status, employee ID, or unit number.
Show only	Sort results by card status: active, blocked, permanently blocked, fraud, lost, stolen, deleted, assigned, or unassigned.
Account	Displays a drop-down of all your account codes. Select one to filter by account code
Customer ID	Display a drop-down of all your customer IDs. Select one to filter by customer ID. Note: You must select an account code before selecting a customer ID.

- After entering your search criteria, select the search button (). The card listing will display the first 200 cards you are authorized to access based on your search criteria. If the card you are searching for does not appear in the listing, try more specific filter options.


< hide sidebar



☐ Select All Showing 200 of 357


☐ WAY, ANDY

2039
2039
[REDACTED]


Active


☐ FRIER, ANDY

1641
1641
[REDACTED]


Active

☐ WAY, MARYLAND

1918
1918
[REDACTED]

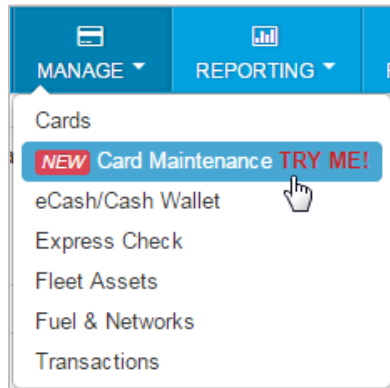

Active

Editing a Card

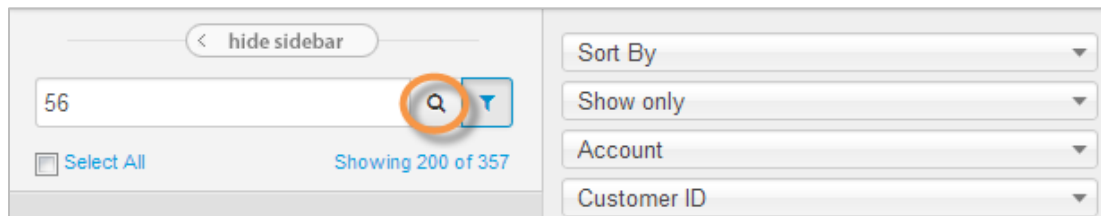
ICD > Manage > New Card Maintenance

Follow these steps to access Card Detail and edit a card. What you can edit in Card Detail is dependent on your access level. If a section is shown in gray only or you do not see the edit button, you do not have access.

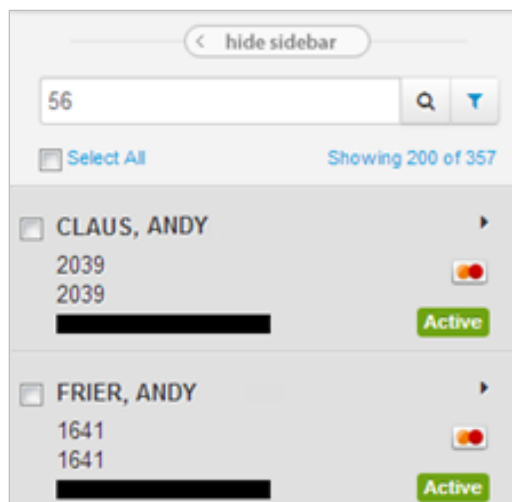
1. Access the Card Maintenance page from the ICD menu bar (**Manage > Card Maintenance**).



2. Enter the search criteria for a card and select the search button.



3. Click anywhere on a card to select it from the list. (Click again to close it.)



4. Selecting a card from the list opens the card's details on the right side of the page. See the following pages for a description of each section.

60000

Select all

Filter: All Applied

Showing 1 of 1

STEWART, DAVID

2600001

260000

5587 3580 2526 6000

Active

Basic Information

Card Holder/Vehicle Info

Products/Limits

eCash/Cash Wallet

Transaction History

Recent Card Updates

BASIC INFORMATION

Card Number

5000000000000000

Account ID

MC100

Customer ID

MC100

Customer ID Description

MC-REGISTRATION STANDARD CLUST

Name

DAVID STEWART

Profile

[000] OFF COMPANY STANDARDS

GL Code Transaction Assignment Profile

CARD PROFILE 1

Employee Number

2600001

Status

Active

Move Card

Last Activity Date/Time

01/05/2014 13:44

Country Code

US

Expiration Date

03/2014

E CARD HOLDER INFORMATION

Displayed on Card

DAVID STEWART

Registration Expiration

Not Available

Driver License Number

00000000

Mac 1

Not Available

Mac 2

Not Available

Driver License State

CA

Level 3 Prompting Required

Yes

Pin Level Prompting

2

Limited Network By Card

Yes

Restricted Network

No

VEHICLE INFORMATION

Trip Number

Not Available

Vehicle Number

000000

Has Meter Start

412553

Has Meter End

221110

Current MPG

000.00

Vehicle Identification Number (VIN)

Not Available

Vehicle Type

DRIVER

Vehicle Plate Number

Not Available

SHIPPING INFORMATION

Address Ship To Name

MC-REGISTRATION REGULAR CLUST

Address Attention To

TERRI MELBURN

Address 1

5301 MARYLAND WAY

Address 2

REGRESS ACCOUNT - DO NOT CHANGE

City

BRENTWOOD

State

TN

Postal Code

00000000

C NETWORK RESTRICTIONS

One Time Off Network Allowed

No

Limited Network

No

Restricted Network

No

D PRODUCT LIMITS

Overall Limits

MasterCard Limits

MCC Group Limits

Limit

Daily Amount

Daily # of Trans.

Cycle Amount

Cycle # of Trans.

Limit

\$0.00

10

\$0.00

0

Posted

\$0.00

\$0.00

\$0.00

\$0.00

Pending Charges

\$0.00

\$0.00

\$0.00

\$0.00

Available

\$0.00

\$0.00

\$0.00

\$0.00

Reset Cycle

Unknown

Status

Closed

Available

Yes

Use Time Overdue Amount

\$0.00

Transaction Limit

\$0.00

Prompting

2

Prompting Description

Unit or Vehicle & Odometer

E ECASH/CASH WALLET

Express Cash

Not Available

Maestro PUS

Not Available

VRU Access

No

ATM Access

Not Available

Express Cash Balance

Not Available

PIN Reset

Click to Reset

ECASH ACTIVITY

Date/Time

Reference Number

Location

Trans Amount

Charges

Balance

Description

No activity found

DIRECT DEPOSIT ACCOUNTS

Account Number

Routing Number

Account Name

Checking

Deposit Type

Amount

Status

No Direct Deposit Accounts exist

F TRANSACTION HISTORY

Transaction Date / Time

Posted Date / Time

Transaction Status

Merchant Name

MCC

Authorized Amount

Posted Amount

01/05/2014 01:44:50 PM

01/05/2014 01:44:50 PM

Posted

HERON CANADA

5555

\$55.75

\$53.95

01/05/2014 01:44:50 PM

01/05/2014 01:44:50 PM

Posted

HERON CANADA

5555

\$112.39

\$109.34

01/05/2014 01:44:50 PM

01/05/2014 01:44:50 PM

Posted

EATING PLACES

5812

\$50.00

\$50.00

01/07/2014 08:03:36 AM

01/07/2014 08:03:36 AM

Posted

HERON CANADA

5541

\$55.75

\$53.95

01/07/2014 08:03:36 AM

01/07/2014 08:03:36 AM

Posted

HERON CANADA

5541

\$112.99

\$109.34

01/07/2014 08:03:36 AM

01/07/2014 08:03:36 AM

Posted

EATING PLACES

5812

\$50.00

\$50.00

12/27/2013 01:10:52 PM

12/27/2013 01:10:52 PM

Posted

HERON CANADA

5541

\$55.75

\$53.95

12/27/2013 01:10:52 PM

12/27/2013 01:10:52 PM

Posted

HERON CANADA

5541

\$112.99

\$109.34

12/27/2013 01:10:51 PM

12/27/2013 01:10:51 PM

Posted

EATING PLACES

5812

\$50.00

\$50.00

12/26/2013 12:23:58 PM

12/26/2013 12:23:58 PM

Posted

HERON CANADA

5541

\$55.75

\$53.95

G RECENT CARD UPDATES

Field

Action

Old Value

New Value

Time/Date

OPS ID

STATUS

CHG

B

A

8:48:21 AM / Feb 7, 2014

828

LASTNAME

ADD

MC

8:48:21 AM / Feb 7, 2014

828

1ST NAME

ADD

MC INTRADAY8

8:48:21 AM / Feb 7, 2014

828

EMPLOYEE

ADD

INTRADAY8

8:48:21 AM / Feb 7, 2014

828

UNIT NR

ADD

8

8:48:21 AM / Feb 7, 2014

828

FUEL OFFRIV

ADD

N


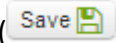
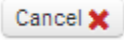
8:48:21 AM / Feb 7, 2014

828

Use these links to quickly scroll to one of the Card Detail sections.


5

A. Basic Information

The Basic Information section displays key details about the card. The **Move Card** option next to **Status** allows you to move the card to a new customer ID. If you are a proprietary card customer, a **Transfer Card** option displays that allows you to transfer the card information to a new card number. Select **Edit** () to begin editing specific fields. Select **Save** () or **Cancel** () to close editing.

Note: Editing must be closed for a section before you can edit another section.

BASIC INFORMATION


Edit 

CARD NUMBER 500007100001094	ACCOUNT ID JJ888
CUSTOMER ID 77777	CUSTOMER ID DESCRIPTION CASH
NAME JANE MIA	PROFILE [001] DEFAULT LIMITS
GL CODE TRANSACTION ASSIGNMENT PROFILE Not Available	EMPLOYEE NUMBER 5555
STATUS Active <div> <div>Move Card</div> <div>Transfer Card</div> </div>	LAST ACTIVITY DATE/TIME Not Available
COUNTRY CODE US	

B. Vehicle and Cardholder Information

This section displays the vehicle, cardholder, and shipping information. The shipping information section displays the address for shipping card orders.

CARD HOLDER INFORMATION

Edit 

DISPLAYED ON CARD JANE MIA	DRIVER LICENSE NUMBER 8888888	DRIVER LICENSE STATE CO
MISC 1 Not Available	MISC 2 !@#%*^&*^&*	MISC 3
REGISTRATION EXPIRATION 01/2015		

VEHICLE INFORMATION

TRIP NUMBER 7895	UNIT NUMBER 7110	TRAILER NUMBER 45789
HUB METER START	HUB METER END	CURRENT MPG
HUB METER MIN 0	HUB METER MAX 0	VEHICLE IDENTIFICATION NUMBER (VIN) 1235689
VEHICLE DESCRIPTION SAN	VEHICLE TYPE DRIVER	VEHICLE PLATE NUMBER 54211
VEHICLE TANK CAPACITY Not Available		

SHIPPING INFORMATION

ADDRESS SHIP TO NAME JJ PROPR TEST	ADDRESS ATTENTION TO CASH
ADDRESS 1 5301 MARYLAND WAY	ADDRESS 2
CITY BRENTWOOD	STATE TN
	POSTAL CODE 37027

C. Network Restrictions

Network Restrictions allows you to limit the card to specific locations or set the card up for one-time usage. Use the question mark icons (?) to learn more about each field.

Note: In order to use this functionality, the card must be set up for Limited Network. Contact a Comdata Customer Service Representative for access to this feature.

NETWORK RESTRICTIONS

Edit

ONE TIME OFF NETWORK ALLOWED ?

No

LIMITED NETWORK ?

No

RESTRICTED NETWORK ?

No

Select **Edit > Yes** under **Limited Network**. You will be prompted to enter the location code, daily limit, reefer limit, and maximum cash limit for the location. Select **Save** when finished.

NETWORK RESTRICTIONS

Save

Cancel

ONE TIME OFF NETWORK ALLOWED ?

☐ YES ☒ NO

LIMITED NETWORK ?

☒ YES ☐ NO

RESTRICTED NETWORK ?

No

LIMITED NETWORK BY CARD

Add

LOCATION CODE	DAILY LIMIT	REEFER LIMIT	MAX CASH LIMIT
AZ000	10 gl/L	10 gl/L	\$ 100

After saving your first location, select **Add** to enter additional locations. Enter as many as necessary. Select **Delete** to remove a location or edit the limits on a location and select **Save** to update. You can also select **Yes** under **One Time Off Network Allowed** to open the card for one-time usage at a location outside your network.

NETWORK RESTRICTIONS

Save

Cancel

ONE TIME OFF NETWORK ALLOWED ?

☐ YES ☒ NO

LIMITED NETWORK ?

☒ YES ☐ NO

RESTRICTED NETWORK ?

No

LIMITED NETWORK BY CARD

Add

LOCATION CODE	DAILY LIMIT	REEFER LIMIT	MAX CASH LIMIT	
AZ000	10.00 gl/L	10.00 gl/L	\$ 100.00	Delete
TN000	210.00 gl/L	50.00 gl/L	\$ 150.00	Delete

D. Product Limits (MasterCard)

If you are a MasterCard customer, this section allows you to set the Overall Limits, MasterCard Limits, or Merchant Category Code (MCC) Group Limits for the card. *To edit product limits, you must have the card profile off company standards.*

- **Overall Limits** control the global dollar and transaction limits as well as where card purchases are permitted (known as MCC groups or individual MCCs).
- **MasterCard Limits** allow you to further restrict the dollars, transactions and MCC groups. These limits cannot exceed the Overall Limits.
- **MCC Group Limits** allow you to further restrict cards to specific types of transactions and dollars (for example, the Fuel Group). MCC Group Limits cannot exceed either the MasterCard or Overall limits.

PRODUCT LIMITS
Edit

Overall Limits
MasterCard Limits
MCC Group Limits

Limits are Set at this Level

	Daily Amount	Daily # of Trans.	Cycle Amount	Cycle # of Trans.
Limit	\$88,888,888.00	888888	\$0.00	0
Posted	\$0.00	\$0.00	\$0.00	\$0.00
Pending Charges	\$0.00	\$0.00	\$0.00	\$0.00
Available	\$88,888,888.00	\$0.00	\$0.00	\$0.00
Reset Cycle	Unknown			
Status	Open		Available	Yes
One Time Override Amount	\$0.00		Transaction Limit	\$88,888,885.00
Prompting	3		Prompting Description	Driver ID/Pin & Odometer

Select **Change** next to Reset Cycle to set the reset cycle as daily, weekly, or monthly. The system defaults to **Daily**.

PRODUCT LIMITS
Save
Cancel

Overall Limits
MasterCard Limits
MCC Group Limits

No Limits Set at this Level

	Daily Amount	Daily # of Trans.	Cycle Amount	Cycle # of Trans.
Limit	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0.00"/>	<input type="text" value="0"/>
Posted	\$0.00	\$0.00	\$0.00	\$0.00
Pending Charges	\$0.00	\$0.00	\$0.00	\$0.00
Available	\$0.00	\$0.00	\$0.00	\$0.00
Reset Cycle	Unknown Change			
Status	Open		Available	<input checked="" type="radio"/> Yes <input type="radio"/> No
One Time Override Amount	<input type="text" value="0.00"/>		Transaction Limit	<input type="text" value="0.00"/>
Prompting	5		Prompting Description	No Prompting

E. Product Limits (Proprietary)

If you are a proprietary card customer, the Product Limits section will display your cash, fuel, and product limits. *To edit any of the limits, you must have the card profile off company standards.*

CASH LIMITS
 Edit

CASH LIMIT \$99,999.99	AMOUNT USED \$0.00	RESET Daily
ONE TIME \$0.00	ALLOW ACCESS FOR ATM Not Available	ALLOW CASH OFF NETWORK No

FUEL LIMITS
 Edit

FUEL ALLOWED No	ALLOW MULTIPLE TRANSACTIONS IN LESS THAN ONE HOUR No	AMOUNT USED \$0.00
LIMIT \$99,999.99	RESET Daily	ONE TIME \$0.00
DIESEL #1/#2 LIMIT 10 Gallons	REEFER LIMIT 10 Gallons	ALL OTHER FUEL LIMIT 99,999.99 Gallons
OIL LIMIT \$999.99, 999 Quarts		

To edit your product limits, select one or more products and then select **Edit**.

PRODUCT LIMITS
 Edit

Has Limit	Product	Daily Limit	Amount Used	One Time
Yes	Additives			
Yes	Tire Repair			
Yes	Emergency Repair			
Yes	Lubricants			
Yes	Tire Purchase			
Yes	Driver Expense			
Yes	Truck Repair			
Yes	Parts	\$25.00		
Yes	Trailer Expense			
Yes	Misc. Expense	\$25.00		

← Previous
1
2
3
Next →

In the Edit Product Limits window, you can change the daily limit or one time limit as needed. You can add or remove limits by selecting **Yes** or **No** under **Has Limits?**

EDIT PRODUCT LIMITS
 ×

HAS LIMITS?
☒ YES ☐ NO

DAILY LIMIT
 \$ 99999.00

ONE TIME
 \$ 0.00

Save

F. eCash /Cash Wallet

This section holds information on your eCash or Cash Wallet (for MasterCard customers). If the card is set up for eCash or Cash Wallet, select **Edit Funds** under Express Cash Balance to add or remove money. You can cancel an action by selecting the small (✕) button next to the listing under **eCash Activity**. Note that cancelling a load credits the original load amount and any charges back to your account.

ECASH/CASH WALLET

Edit

EXPRESS CASH

Yes

MAESTRO POS

Express Cash

VRU ACCESS

No

ATM ACCESS

Yes

EXPRESS CASH BALANCE

\$10.00 (Edit Funds)

PIN RESET

Click to Reset

ECASH ACTIVITY

Date/Time	Reference Number	Location	Trans Amount	Charges	Balance	Description	
04/07/2015 11:51 AM	470000050	TEST	(\$10.00) (-)	(\$2.00)	\$0.00	CNCL	✕
04/07/2015 11:48 AM	470000050	TEST	\$10.00 (P)	\$2.00	\$10.00	LOAD	✕

← Previous


1

Next →

DIRECT DEPOSIT ACCOUNTS

+

Under Direct Deposit Accounts, select the plus button (+) to add an account. To edit an existing account, select the edit button in the account row.

Deposit Type	Amount	Status	
Percent of Load	\$10.00	Pending	

Make any changes, then select **Save**. Select **Delete** to permanently remove the account. When first adding a bank account, be sure to set the **Status** field to **Pending PreNote**.

ADD DIRECT DEPOSIT ACCOUNT

×

ACCOUNT NUMBER

ROUTING NUMBER

ACCOUNT NAME

CHECKING

Yes

TYPE

Percent of Load

STATUS

Pending PreNote

PERCENT

% 0

Save

G. Transaction History

For MasterCard and Proprietary customers, this section lists the 10 most recent transactions within the previous 30 days. The Decline tab (MasterCard only) displays only the 10 most recent declined transactions within the previous 30 days using the posted date.

Transaction History.

TRANSACTION HISTORY						
<div>All Declines</div>						
Transaction Date / Time	Posted Date / Time	Transaction Status	Merchant Name	MCC	Authorized Amount	Posted Amount
12/12/2013 01:32:40 PM		Declined	OIL	5555	\$1.00	\$0.00
12/12/2013 01:27:28 PM		Authorized	OIL	5555	\$101.00	\$0.00
12/12/2013 01:24:56 PM		Authorized	OIL	5555	\$99.00	\$0.00
12/12/2013 01:17:51 PM		Authorized	OIL	5555	\$110.00	\$0.00
12/12/2013 01:03:13 PM		Authorized	OIL	5555	\$110.00	\$0.00
12/12/2013 11:47:47 AM	12/12/2013 12:55:18 PM	Posted	OIL	5555	\$110.00	\$110.00
12/12/2013 11:42:50 AM		Declined	OIL	5555	\$1.00	\$0.00
12/12/2013 11:41:15 AM		Declined	OIL	5555	\$1.00	\$0.00
12/12/2013 11:39:27 AM		Declined	OIL	5555	\$1.00	\$0.00
12/12/2013 11:37:47 AM		Declined	OIL	5555	\$1.00	\$0.00

Transaction Declines.

TRANSACTION HISTORY					
<div>All Declines</div>					
Transaction Date / Time	Merchant Name	MCC	Authorized Amount	Posted Amount	Reason
12/12/2013 01:32:40 PM	OIL	5555	\$1.00	\$0.00	DAILY TRANSACTION COUNT EXCEEDED
12/12/2013 11:42:50 AM	OIL	5555	\$1.00	\$0.00	ERROR: BAD MAGSTRIPE
12/12/2013 11:41:15 AM	OIL	5555	\$1.00	\$0.00	ERROR: BAD MAGSTRIPE
12/12/2013 11:39:27 AM	OIL	5555	\$1.00	\$0.00	ERROR: BAD MAGSTRIPE
12/12/2013 11:37:47 AM	OIL	5555	\$1.00	\$0.00	ERROR: BAD MAGSTRIPE
12/12/2013 11:37:03 AM	OIL	5555	\$1.00	\$0.00	ERROR: BAD MAGSTRIPE

H. Recent Card Updates

The last section displays all updates made to the selected card in the past 10 days over a 45 day period. See the table below to understand each column.

RECENT CARD UPDATES					
Field	Action	Old Value	New Value	Time/Date	OPR ID
ICD USER	INFO	ABEL,JIM		7:55:02 PM / Mar 24, 2015	
UNIT NR	CHG	20	19	7:55:02 PM / Mar 24, 2015	
1ST NAME	CHG	ANTHONYX	ANTHONY	7:55:02 PM / Mar 24, 2015	
LASTNAME	CHG	JACKSONX	JACKSON	7:55:02 PM / Mar 24, 2015	
DL NBR	CHG	12589	1258	7:55:02 PM / Mar 24, 2015	
ICD USER	INFO	ABEL,JIM		7:54:13 PM / Mar 24, 2015	
UNIT NR	CHG	19	20	7:54:13 PM / Mar 24, 2015	
1ST NAME	CHG	ANTHONY	ANTHONYX	7:54:13 PM / Mar 24, 2015	
LASTNAME	CHG	JACKSON	JACKSONX	7:54:13 PM / Mar 24, 2015	
DL NBR	CHG	1258	12589	7:54:13 PM / Mar 24, 2015	

← Previous 1 2 Next →

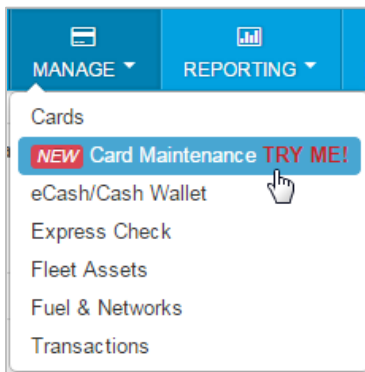
Column	Description
Field	Displays the field that was updated
Action	Displays the type of update: CHG (change), ADD , (addition), DELET (deletion), and INFO (information). Note: The INFO and DELET actions are performed by a Comdata associate. These do not pertain to any visible fields.
Old Value and New Value	Displays the value before and after the update. A value displays under Old Value only if the action is CHG or DELET .
Time/Date	The time and date of the update
OPR ID	Operator ID; This field only displays a value if the update was made outside of ICD. The ID number identifies the individual that made the update and the IP address it originates from. If the update was done by a known ICD user, a value will not display.

Updating Multiple Cards

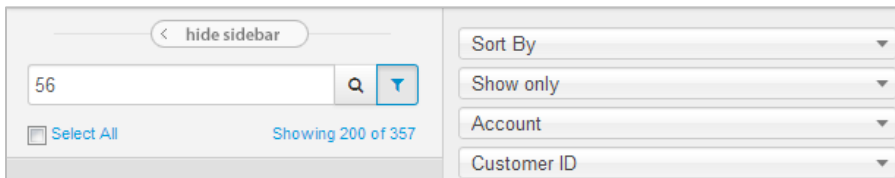
ICD > Manage > New Card Maintenance

This feature allows you to update multiple cards at the same time.

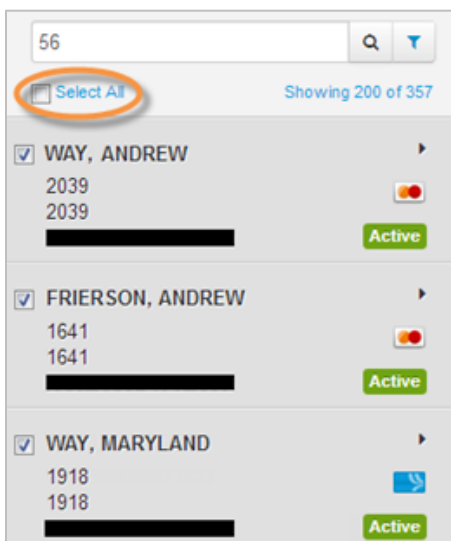
1. Access the New Card Maintenance page from the ICD menu bar (**Manage > New Card Maintenance**).



2. Enter a search to return a card listing.

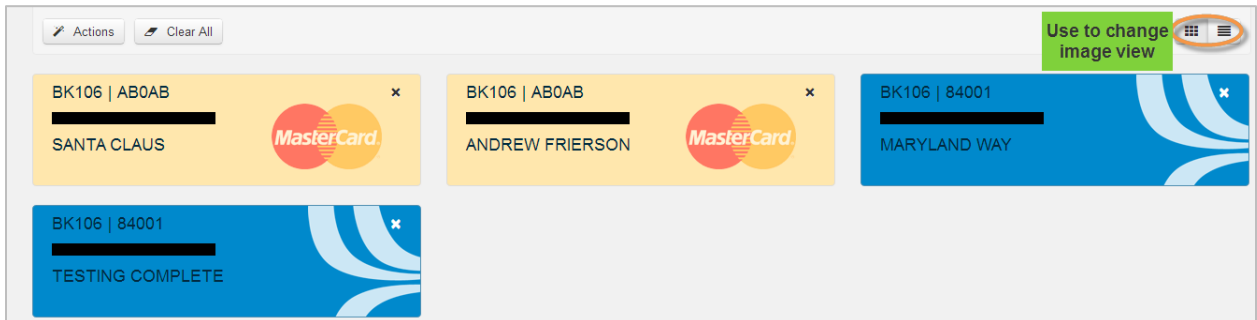


3. Select the checkbox next to each card you want to update. To update all cards in the listing, select the **Select All** checkbox. After selecting cards from your initial search, you can perform additional searches to select cards from different customer IDs.

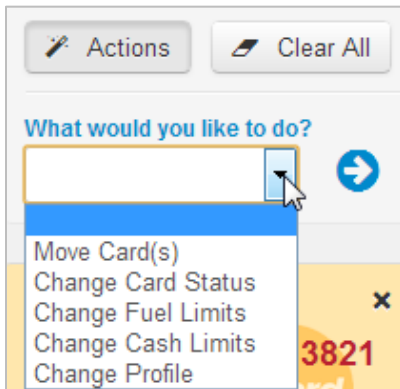


You will see a card image on the right side of the page for each card you selected.

Note: To change the view from images to a list view, use the icons in the far right corner. You can remove a card by selecting the small **x** button on the image. Select **Clear All** to remove all cards.

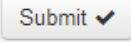




4. Select the **Actions** button to display the five functions you can perform.




- **Move Card(s).** Move the selected cards to a new customer ID.
- **Change Card Status.** Change card statuses to one of the following options: Active, Blocked, Deleted (proprietary cards only), Lost, or Stolen.
- **Change Fuel Limits (proprietary cards only).** Enter a new fuel limit for all selected cards.
- **Change Cash Limits (proprietary cards only).** Change the cash limits for all selected cards.
- **Change Profile.** Change the profile ID for all selected cards.

Note: You cannot perform a proprietary card operation if you have selected both MasterCard and proprietary cards.

5. Select **Submit**  after making your changes. The system will display a success or error message for each card. Use the drop-down menus labeled **Successful** and **Error** to clear all cards that received success or error messages. Use the red **X** buttons () to clear individual cards or use **Clear All** to clear all cards.

 Actions


 Clear All





Successful: 3

Errors: 1

What would you like to do?
 Change Fuel Limits

Please select the new fuel limit
 \$ 1001.00

 Submit

Card Number	First Name	Last Name	Account	Cust	Employee Id	Unit Id	
	STEV	ACE	TE999	02000			
Invalid Move: 00871, UNAUTHORIZED FIELD - PURCHASE DOLLAR LIMIT							
	ANDY	AND	TE999	02000			
Successfully changed fuel limits.							
	BARRY	BAR	TE999	02000		N/A	
Successfully changed fuel limits.							
	PARTIAL	BLOCK	TE999	02000			
Successfully changed fuel limits.							