

MasterCard Consolidated Invoice

Access: Payment Center > My Invoices > Report Type > Invoice > Report Name > Consolidated Invoice

Description: A new invoice providing a payment summary of all charges made to an account, including a beginning balance, payments and credits, adjustments, and an ending balance. This invoice also includes all of the transaction-level detail needed to reconcile your account. Contact a Comdata Customer Relations Representative at 1-800-749-7174 to gain access to the new invoice.

Specifications: In order to select the invoice, you will need to provide an Account Code, Customer ID, and date range (maximum of 45 days). All data is available for the past 14 months online. Note that consolidated invoices prior to March 24 will remain in the previous format.

Additional Details: Available in PDF and HTML on Monday, March 24, 2014.

The new consolidated invoice includes details from the following reports:

- ComdataDirect Proprietary Purchases Billing Detail
- MasterCard Purchases Billing Detail
- Miscellaneous Billing Detail
- Enhanced Mobile Fuel Management Report
- Propane Management Report
- Expedited Fees Management Report

For a sample, double-click the icon below. If you're viewing this document in a web browser, you will need to download the document before clicking the link:

