

Driver Settlement by Cardholder Report

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Description: View transaction summary and details by cardholder, including customer information, merchant information; spend per transaction, and description, price, and quantity of each product purchased. Use this report to provide individual cardholders a total of their transactions.

Selection Criteria:

- **Required.** Account Code, Transaction Start Date, Transaction End Date
- **Optional.** Customer ID, Card Number, Unit Number

Additional Details: Available in PDF only.

Example:

| COMDATA | | COMDATA CORP - TE999 | | Transaction Dates: 06/01/2015 - 08/31/2015 | | | | |
|---|-----------------------|-----------------------|-------------------|--|-----------------|---------------------|--------------------------|--------------------------|
| Cusotmer ID: TE999S 2008 ACCOUNT - 01234 | | | | | | | | |
| Summary for Purchases By: | | QTY | Gross Cost | Discount | Net PPG | Net Cost | <i>Billing Breakdown</i> | |
| IN-HOUSE, ACCTG OPERATION | Diesel 1 | 0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>Direct</i> | |
| Card #: 148888888 | Diesel 2 | 0 | \$0.00 | \$0.00 | #DIV/0 | \$0.00 | <i>Funded</i> | |
| Unit: 1 | Other Fuel | 0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>Terminal</i> | |
| Employee Number: EXT 7419 | Reefer | 0 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| Trailer Number: | <i>Fuel Total</i> | 0 | \$0.00 | \$0.00 | | \$0.00 | | |
| | | | Cash | Oil | Products | Fees | Grand Total | |
| | <i>Non Fuel Total</i> | | \$0.00 | \$0.00 | \$116,319.04 | \$39.00 | \$116,358.04 | |
| Detail of Purchases By: | | | | | | | | |
| Name on Card: IN-HOUSE, ACCTG OPERATION | | | | Card Number: 1468281128 | | | | |
| Trans Date | Trans Time | Chain Code | Merchant Chain | Merchant Code | Merchant Name | City | ST Zip | |
| 06/01/2015 | 09:24 | | | CA645 | 76 EXPRESS TIGE | STOCKTON | CA 95206 | |
| Unit # | 1 | Diesel 1 | QTY | Gross Cost | Discount | Net PPG | Net Cost | <i>Billing Breakdown</i> |
| Trailer # | | Diesel 2 | 0 | \$0.00 | \$0.00 | #DIV/0 | \$0.00 | <i>Direct</i> |
| Vehicle Desc | | Other Fuel | 0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>Funded</i> |
| MISC 1 & 2 | | Reefer | 0 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>Terminal</i> |
| Hub Reading | 0 | <i>Fuel Total</i> | 0 | \$0.00 | \$0.00 | | \$0.00 | <i>Other</i> \$1,001.00 |
| Previous Hub | 500 | | | Cash | Oil | Product Desc | Product Cost | Fees |
| TS Invoice # | REFUND | <i>Non Fuel Total</i> | | \$0.00 | \$0.00 | IEOUS EXPENSE | \$1,000.00 | \$1.00 |
| TS Invoice # | 458585 | | | | | | | Total \$1,001.00 |
| 1,000 | | | | | | | | |